REPUBLIC OF THE PHILIPPINES
BATANGAS CITY

OFFICE OF THE SANGGUNIANG PANLUNGSOD

EXCERPT FROM THE MINUTES OF THE REGULAR SESSION HELD BY THE MEMBERS OF THE SANGGUNIANG PANLUNGSOD OF BATANGAS CITY ON FEBRUARY 17, 2025 AT THE SANGGUNIAN SESSION HALL

PRESENT:

Hon. Alyssa Renee A. Cruz,	Presiding Officer
Hon. Hamilton G. Blanco,	Sangguniang Panlungsod Member
Hon. Karlos Emmanjuel A. Buted,	"
Hon. Andrea Loise F. Macaraig,	"
Hon. Nestor E. Dimacuha,	"
Hon. Oliver Z. Macatangay,	"
Hon. Armando C. Lazarte,	"
Hon. Nelson J. Chavez,	"
Hon. Jose Jonash Luis F. Tolentino,	"
Hon. Zester Carlo M. Hernandez,	"
Hon. Isidra "Ched" M. Atienza,	"
Hon. Lorenzo A. Gamboa, Jr.,	"
Hon. Michael C. Villena,	"
Hon. Macario L. Macalalad,	Liga ng mga Barangay President
Hon. Marcus Manuel D. Castillo,	SK Pederasyon President

"On motion of SP Member Macaraig seconded by SP Member Dimacuha, the following Resolution was Adopted:

RESOLUTION NO. 22-078 S. 2025

A RESOLUTION REQUESTING HONORABLE CITY MAYOR BEVERLEY ROSE A. DIMACUHA, THROUGH THE INFORMATION TECHNOLOGY SERVICES DIVISION (ITSD), TO UNIFY AND STANDARDIZE THE EMAIL ADDRESSES OF ALL CITY OFFICES, BARANGAY, AND SANGGUNIANG KABATAAN COUNCILS UNDER THE BATANGAS CITY DOMAIN FOR ENHANCED SECURITY, EFFICIENCY, AND RELIABILITY IN COMMUNICATION AND INFORMATION DISSEMINATION

WHEREAS, communication and information dissemination are vital for the efficient coordination and implementation of programs, projects, and activities among City, Barangay, and Sangguniang Kabataan (SK) offices;

WHEREAS, the use of standardized and unified email addresses under a single domain managed by the City Government of Batangas will ensure the efficient transmission of information among offices, eliminating inconsistencies and delays;

WHEREAS, having all email addresses under the Batangas City domain will enhance the security of official communications, protecting sensitive information from unauthorized access, phishing attacks, and scams;

WHEREAS, standardized and secure email addresses will also reduce the risk of fraudulent communications and prevent the exploitation of non-official email addresses by malicious actors;

Continuation of Resolution No. 22-078 S. 2025

A RESOLUTION REQUESTING HONORABLE CITY MAYOR BEVERLEY ROSE A. DIMACUHA, THROUGH THE INFORMATION TECHNOLOGY SERVICES DIVISION (ITSD), TO UNIFY AND STANDARDIZE THE EMAIL ADDRESSES OF ALL CITY OFFICES, BARANGAY, AND SANGGUNIANG KABATAAN COUNCILS UNDER THE BATANGAS CITY DOMAIN FOR ENHANCED SECURITY, EFFICIENCY, AND RELIABILITY IN COMMUNICATION AND INFORMATION DISSEMINATION

WHEREAS, such unification of email addresses will provide a professional and credible identity for all city, barangay, and SK offices, fostering trust among stakeholders and the public;

NOW THEREFORE, be it resolved, as it is hereby resolved, by the Sangguniang Panlungsod of Batangas in session assembled, to request Honorable City Mayor Beverley Rose A. Dimacuha, through the Information Technology Services Division (ITSD), to unify and standardized the email addresses of all City, Barangay, and Sangguniang Kabataan offices under the Batangas City domain for enhanced security, efficiency, and reliability in communication and information dissemination.

FURTHER RESOLVED, as it hereby RESOLVES, that the copy of this resolution be furnished to the Office of the City Mayor, and the Information Technology Services Division (ITSD) of Batangas City.

UNANIMOUSLY APPROVED."

SPONSOR : **SP MEMBER ANDREA LOISE F. MACARAIG**
Chairman, Committee on Scientific Advancement

I hereby certify that the foregoing Resolution No. 22-078 S. 2025 was approved by the Snggguniang Panlungsod of Batangas City during its Regular Session held on February 17, 2025.

ATTY. OLIVA D. TELEGATOS
Secretary

ATTESTED:

ATTY. ALYSSA RENEE A. CRUZ
Presiding Officer

Republic of the Philippines
Sangguniang Panlungsod
Office of Hon. Andrea Loise F. Macaraig
(043) 233 – 2135/ 09162261139 andreamacaraig.sp@gmail.com

COMMITTEE REPORT
COMMITTEE ON SCIENTIFIC ADVANCEMENT

DATE	:	February 10, 2025
TO	:	THE HONORABLE VICE MAYOR AND PRESIDING OFFICER, ATTY. ALYSSA RENEE A. CRUZ, AND THE HONORABLE SANGGUNIANG PANLUNGSOD MEMBERS
FROM	:	COMMITTEE ON SCIENTIFIC ADVANCEMENT
SUBJECT	:	**Letter from the SK Chairperson Hon. Arren Jhunn B. Rivera of Barangay Banaba Ibaba, Batangas City regarding the approved resolutions for acknowledgement and further recommendations as follows:** **2. Resolution No. 001 S. 2025: A Resolution Requesting Honorable City Mayor Beverley Rose A. Dimacuha, through the Information Technology Services Division (ITSD) to Unify and Standardize the Email Addresses of All City Offices, Barangay, and Sangguniang Kabataan Councils under the Batangas City Domain for Enhanced, Security, Efficiency, and Reliability in Communication and Information Dissemination**

BACKGROUND

The stated subject was referred to the Committee during the Regular Session of February 3, 2025. The Committee Hearing was called in February 3, 2025 at 2:00 pm at the Sangguniang Panlungsod Session Hall, Batangas City.

Present during the hearing were the following:

Hon. Andrea Loise F. Macaraig	SP/Committee Chairperson (Scientific Advancement)
Hon. Zester Carlo M. Hernandez	SP/Committee Member
Hon. Oliver Z. Macatangay	SP/Committee Member
Hon. Nestor E. Dimacuha	SP Member
Hon. Lorenzo A. Gamboa	SP Member
Hon. Michael Villena	SP Member
Hon. Macario Macalalad	ABC President
Hon. Marcus Castillo	SK Federation President
Atty. Joan Grace R. Garing	City Legal Office
Ms. Maria Rosario A. Lacsamana	Admin Officer IV /City Administrator's Office
Mr. Raymond P. Sadiwa	Division Head/ Information Technology Services Division
Mr. Arren Jhunn B. Rivera	SK Chairperson/ Banaba Ibaba

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FINDINGS:

1. This resolution ensures Batangas City's security and reliability. Unauthorized emails pose a significant security risk to SK officials and barangay councils. The standardization of email addresses under a verified city domain (@batangascity.gov.ph) will enhance trust, prevent scams, and streamline official communications. Having a unified system ensures that all official correspondence is secure and recognizable, reducing the chances of fraudulent activities.
2. Currently, SK and barangay councils are not included in the city's existing email system due to limitations in the hosting platform. The lack of inclusion hinders effective communication and security. Additionally, emails from a verified domain will improve acknowledgment and legitimacy. The current hosting provider charges PHP 20,000 per month for 100GB storage, whether fully utilized or not, making cost efficiency a concern.
3. The city is considering expanding its storage capacity by an additional 200GB, which would increase costs to PHP 40,000 per month. Discussions with Amazon Web Services (AWS) are ongoing since AWS offers a pay-as-you-use model, which may be more cost-efficient compared to the current fixed-cost arrangement. The existing email hosting contract is renewed on annual basis and can be terminated with proper notice, providing flexibility for potential upgrades.
4. A major concern raised is the adaptability of smaller barangays with limited internet access to the new system. The Batangas City Command Center, expected to be completed by May, aims to enhance connectivity by establishing a fiber-optic network linking all barangays. This development will potentially accommodate the integration of unified email domains, ensuring a seamless transition and improved communication among officials.
5. No legal impediments exist for this transition, as confirmed by Atty. Joan Grace Garing. However, it is recommended that the transition align with the completion of the command center to avoid disrupting existing contracts. To ensure a smooth transition, the city should wait for the completion of the Batangas City Command Center in May before full implementation. The SK Federation should compile a list of officials requiring email access, prioritizing SK Chairpersons and Secretaries. Additionally, Honorable Nestor Boy Dimacuha reminded SK officials to ensure compliance with R.A. 9184 (Government Procurement Reform Act) when selecting a service provider, ensuring a secure and transparent procurement process.

RECOMMENDATIONS

In view of the foregoing, the Committee recommends the following:

1. Approval of the attached resolution, requesting Honorable City Mayor Beverley Rose A. Dimacuha, through the Information Technology Services Division (ITSD) to Unify and Standardize the Email Addresses of All City Offices, Barangay, and Sangguniang Kabataan Councils under the Batangas City Domain for Enhanced, Security, Efficiency, and Reliability in Communication and Information Dissemination.
2. Adoption of this Committee Report.

Respectfully submitted, February 12, 2025.

Republic of the Philippines
Sangguniang Panlungsod
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COMMITTEE ON SCIENTIFIC ADVANCEMENTS

HON. ANDREA LOISE F. MACARAIG
Chairperson, Committee on Scientific Advancement

HON. ZESTER CARLO M. HERNANDEZ
Member

HON. OLIVER Z. MACATANGAY
Member