ORDINANCE NO. 25-004 S. 2026

AN ORDINANCE CREATING THE LOCAL HOUSING BOARD OF BATANGAS CITY,DEFINING ITS CLEARING HOUSE FUNCTIONS PURSUANT TO EXECUTIVE ORDER NO. 708,SERIES OF 2008, AND FOR OTHER PURPOSES

SPONSOR	SPM GERARDO A. DELA ROCA
FIRST READING	FEBRUARY 16,2026
CONCERNED COMMITTEES	CHAIRMAN,COMMITTEE ON HOUSING AND RESETTLEMENT
COMMITTEE HEARING	FEBRUARY 23,2026
COMMITTEE REPORT	MARCH 2,2026
SECOND READING	0
FINAL READING	RESOLUTION NO. 25-059 S. 2026
DATE ENACTED	03/02/2026
DATE APPROVED	03/12/2026
DATE SUBMITTED TO SANGGUNIANG PANLALAWIGAN	03/12/2026 3:15 PM
DATE POSTED	03/12/2026
DATE PUBLISHED	-

JAYVEE V. BABIERRA

03-24-26

10:33 AM

Republic of the Philippines
BATANGAS CITY
Office of the Sangguniang Panlungsod

ORDINANCE NO. 25-004 S. 2026

AN ORDINANCE CREATING THE LOCAL HOUSING BOARD OF BATANGAS CITY, DEFINING ITS CLEARING HOUSE FUNCTIONS PURSUANT TO EXECUTIVE ORDER NO. 708, SERIES OF 2008, AND FOR OTHER PURPOSES

SPONSOR : SP MEMBER GERARDO A. DELA ROCA
Chairman, Committee on Housing and Resettlement

WHEREAS, Executive Order No. 708, Series of 2008, amended Executive Order No. 152, Series of 2002, and devolved to the Local Government Units (LGUs) the function of the Presidential Commission for the Urban Poor (PCUP) as the clearing house for the conduct of demolition and eviction activities involving homeless and underprivileged citizens within their respective territorial jurisdictions;

WHEREAS, Section 3 of Executive Order No. 708, Series of 2008, mandates the Department of the Interior and Local Government (DILG) to issue guidelines for the enactment of ordinances creating Local Housing Boards or similar bodies, and directs the PCUP to assist LGUs in the enactment of such ordinances;

WHEREAS, Republic Act No. 7279, otherwise known as the "Urban Development and Housing Act of 1992," particularly Sections 27, 28, 30, and 45 thereof, prescribes substantive and procedural requirements governing eviction and demolition involving underprivileged and homeless citizens, including penalties for violations;

WHEREAS, DILG Memorandum Circular No. 2008-143 dated 19 September 2008, as amended by DILG Memorandum Circular No. 2009-05, dated 20 January 2009, instructed Local Government Units to create their own **Local Housing Boards** or similar bodies;

WHEREAS, there is a need to institutionalize, at the local level, a mechanism that shall serve as the sole clearing house for eviction and demolition activities involving informal settlers, ensure compliance with existing laws and regulations, and safeguard the rights and welfare of affected families;

WHEREAS, there is a need to enact the **Local Housing Board Ordinance** of the City Government of Batangas, which shall serve as the legal basis for the planning and implementation of local housing board programs for housing and resettlement, and on the observance of the right of the underprivileged and homeless to a just and humane eviction and demolition.

NOW, THEREFORE, BE IT ORDAINED, by the Sangguniang Panlungsod of Batangas City, in session duly assembled, that:

SECTION 1. SHORT TITLE. - This Ordinance shall be known and cited as the **"LOCAL HOUSING BOARD ORDINANCE OF BATANGAS CITY."**

HON. ARMANDO C. LAZARTE
HON. SHERWIN C. TEJADA
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SECTION 2. PURPOSE. - This Ordinance is issued to establish comprehensive guidelines governing the creation, composition, powers, and functions of the Local Housing Board or similar body, which shall act as the sole clearing house for eviction and demolition activities involving informal settlers. This Ordinance also seeks to ensure strict compliance with existing laws, safeguard the rights and welfare of underprivileged and homeless citizens, promote humane and lawful eviction and relocation processes, and provide an orderly transition.

SECTION 3. CREATION OF THE LOCAL HOUSING BOARD. - There is hereby created a Local Housing Board, hereinafter referred to as the "Board," which shall serve as the sole clearing house for eviction and demolition activities involving informal settlers within the territorial jurisdiction of Batangas City.

SECTION 4. COMPOSITION OF THE BOARD. - The Board shall be composed of the following:

a. Chairman: City Mayor

b. Vice-Chairman: Sangguniang Panlungsod Committee on Housing and Urban Development or its equivalent;

c. Members:

i. City Planning and Development Coordinator;
ii. City Social Welfare and Development Officer;
iii. City Engineer;
iv. City Assessor;
v. City Legal Officer;
vi. A representative from the Presidential Commission for the Urban Poor (PCUP);
vii. A representative of a duly accredited People's Organization in Batangas City. Provided, that a People's Organization which is already represented in the City Development Council may be concurrently represented in the Board; and
viii. A representative of a SEC-registered and duly accredited Non-Governmental Organization operating in Batangas City. Provided, that a Non-Governmental Organization which is already represented in City Development Council may be concurrently represented in the Board.

SECTION 5. POWERS AND FUNCTIONS. - The Board shall exercise the following powers and functions:

a. Monitor, supervise, and document all eviction and demolition activities, whether voluntary, extrajudicial, summary, or court-ordered, conducted within the territorial jurisdiction of the City of Batangas;

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Continuation of Ordinance No. 25-004 S. 2026

AN ORDINANCE CREATING THE LOCAL HOUSING BOARD OF BATANGAS CITY, DEFINING ITS CLEARING HOUSE FUNCTIONS PURSUANT TO EXECUTIVE ORDER NO. 708, SERIES OF 2008, AND FOR OTHER PURPOSES

b. Require all proponents of eviction and demolition activities, whether national government agencies, government-owned and controlled corporations, local government units, or their duly authorized representatives, to secure from the Board the appropriate and completed Checklist, Guidelines, and Eviction and Demolition Compliance Certificate prior to the actual implementation thereof;

c. Require the submission of a duly accomplished Checklist, attested to under oath by the proponent, certifying that:

   i. Adequate consultations with affected families were undertaken;
   ii. Adequate resettlement sites and relocation facilities are made available; and
   iii. The pre-relocation requirements under Section 28 of Republic Act No. 7279 and its Implementing Rules and Regulations have been fully complied with;

d. Verify, validate, and conduct on-site inspections, when necessary, to determine the accuracy and sufficiency of information submitted in support of any application for an Eviction and Demolition Compliance Certificate;

e. Issue, deny, suspend, or revoke Eviction and Demolition Compliance Certificates based on compliance or non-compliance with applicable laws, rules, and guidelines;

f. Coordinate with the Philippine National Police, barangays, national government agencies, and other concerned offices to ensure that eviction and demolition activities are conducted in a peaceful, orderly, and lawful manner; and

g. Perform such other acts as may be necessary and incidental to the effective discharge of its mandate as a clearing house.

SECTION 6. APPLICATION FOR EVICTION AND DEMOLITION COMPLIANCE CERTIFICATE. - Every proponent of an extrajudicial eviction and demolition, whether administrative, summary, or voluntary, shall, prior to the actual conduct thereof, secure an **Eviction and Demolition Compliance Certificate (Certificate of Compliance)** from the Board. The process shall be as follows:

a. In cases of administrative or voluntary eviction and demolition involving underprivileged and homeless citizens, the application form for Certificate of Compliance shall be filed at least fifteen (15) working days prior to the intended date of eviction or demolition, together with all documentary requirements prescribed in the applicable Checklist.

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b. In cases of summary eviction and demolition, the application for Certificate of Compliance shall be filed at least seven (7) working days prior to the conduct thereof, subject to existing rules on summary demolitions. Should the affected persons be found to fall under cases requiring administrative eviction or demolition, the Board shall immediately inform the proponent and require the filing of the proper application.

c. If the application is sufficient in form and substance, the Board shall approve the same and issue the corresponding Certificate of Compliance, indicating, among others, the name of the proponent, purpose, location, validity period, authority for police assistance when applicable, and the authorized signatory.

d. If the application is found to be deficient, the Board shall notify the proponent, who shall comply with the deficiency within ten (10) working days from notice, except in cases of summary eviction and demolition where the deficiency shall be complied within three (3) working days. Failure to comply within the prescribed periods shall require the filing of a new application.

e. The certification shall indicate the name of the proponent, the purpose and a statement of location of the area applied for eviction and demolition, a statement of compliance to the pertinent rules covering the eviction or demolition applied for, an authorization or approval for the rendering of police assistance, validity period, the date of issuance, and the authorized signature.

f. In cases where the Board issues a certification or the proponent has already complied with the deficient requirements for application and thus acquired a certification, the eviction and demolition proceed as a matter of course.

SECTION 7. AUTHORIZED POLICE ASSISTANCE. - Police assistance in eviction and demolition activities shall only be provided upon prior certification or written authorization by the Board. Provided that the statutory requirements under Sections 27, 28, and 30 of Republic Act No. 7279, its Implementing Rules and Regulations, and related issuances have been fully complied with, subject to the pertinent guidelines and regulations of the Philippine National Police.

In the case of a court-ordered demolition, police assistance shall only be allowed under the following circumstances:

a. In pursuance of any court order specifying police action or assistance;

b. In any case or event where voluntary eviction and dismantling of structures are agreed upon, in writing, by the concerned parties, and approved by the Board;

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c. In the case of a local infrastructure project where police assistance is approved, in writing, by the duly authorized official of the Board;

d. In the case of a national infrastructure project. Provided, however, that the duly authorized official of the Board level has approved the same in writing; and

e. In any other case of eviction and demolition where police assistance is necessary to preserve peace and order. Provided, however, that the duly authorized official of the Board has approved the same in writing.

For purposes of the above, a written request by the sheriff for police assistance in the implementation of a court order or writ with certified copies of the said order or writ annexed therein shall suffice for the police to render assistance without further need of obtaining the approval of the Board. In lieu of the approval of the Board, the concerned PNP Officer shall merely inform the Board in writing of the date of eviction and demolition at least three (3) days prior to the actual conduct of the same. The written notice shall contain copies of the sheriff's request for police assistance, the order or writ to be implemented and other pertinent documents.

In any of the circumstances specified above, the members of the PNP tapped to provide police assistance must be in proper uniform and in appropriate cases, carry with them the necessary documents supporting the provision of police action or assistance.

The provisions of the above notwithstanding, the request for police assistance shall still be subject to existing laws and rules and pertinent guidelines and regulations of the Philippine National Police.

SECTION 8. OVERSIGHT. - The Board shall, in coordination with other government agencies including the proponent, oversee the conduct of evictions and demolitions in accordance with Sections 27, 28 and 30 of RA 7279 and other implementing rules and regulations.

In the case of an extrajudicial eviction and demolition as defined in the implementing guidelines of Executive Order No.152, S. 2002, the compliance certificate applications shall constitute inputs for data-banking activities, and serve as advance notice to ensure Board's presence or its representative during the conduct of an eviction and demolition.

In the case of a court-ordered eviction and demolition, the Board shall establish the appropriate schemes to monitor the same in coordination with the pertinent government agencies.

In monitoring the actual conduct of a demolition, the Board has to observe the conduct of actual eviction and demolition and prepare a detailed report on the compliance or non-compliance of said activity to Sections 27, 28 and 30 of RA 7279 and their IRR.

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Continuation of Ordinance No. 25-004 S. 2026

AN ORDINANCE CREATING THE LOCAL HOUSING BOARD OF BATANGAS CITY, DEFINING ITS CLEARING HOUSE FUNCTIONS PURSUANT TO EXECUTIVE ORDER NO. 708, SERIES OF 2008, AND FOR OTHER PURPOSES

SECTION 9. MEETING AND QUORUM. - The Board shall meet at least once a month or as often as may be deemed necessary. The presence of the Chairman and the majority of the members of the Board shall constitute a quorum to transact official business.

SECTION 10. EXECUTIVE COMMITTEE. - The Board shall create a three-member Executive Committee (ExeCom) from among its members to represent it and act on its behalf when it is not in session. The Mayor or his duly designated representative shall head the ExeCom.

SECTION 11. SECRETARIAT. - The Board shall appoint at least two (2) staff who will act as Secretariat of the Board.

SECTION 12. BUDGET. - The City Government shall appropriate at least one percent (1 %) of its annual Internal Revenue Allotment (IRA) for the operations and activities of the Board.

SECTION 13. COOPERATION OF CONCERNED AGENCIES. - The Board shall coordinate with all concerned government agencies, such as the Department of the Interior and Local Government (DILG), Philippine National Police (PNP), Department of Social Welfare and Development (DSWD), Department of Public Works and Highways (DPWH), Department of Health (DOH), Housing and Urban Development Coordinating Council (HUDCC), the National Housing Authority (NHA), and the Presidential Commission for the Urban Poor (PCUP) to ensure the effective and efficient implementation of this Ordinance.

SECTION 14. EXEMPTION CLAUSE. - The requirement for an Eviction and Demolition Compliance Certificate shall not apply to the following:

a. Court-ordered evictions and demolitions;

b. Voluntary relocation;

c. Summary eviction and demolition of professional squatters and squatting syndicates and dismantling of new illegal structures; and evictions and demolitions undertaken by the National Housing Authority within its housing projects pursuant to Presidential Decree No. 1472 against illegal occupants of said housing projects and for violation by awardees of housing and other types of units of the terms and conditions of Lease Contracts, Deeds or Contracts of Sale or other types of agreements executed with the NHA.

SECTION 15. RESPONSIBILITY OF THE DILG REGIONAL DIRECTOR. - The DILG Regional Director is directed to submit quarterly reports on applications for certificates of compliance and on eviction and demolition activities covered by the Local Housing Boards within their regional assignments.

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Continuation of Ordinance No. 25-004 S. 2026

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SECTION 16. SUBMISSION OF PERIODIC REPORTS. - The Board shall submit quarterly reports to the Department of the Interior and Local Government, through the DILG Regional Office, relative to the status of compliance with the provisions of this Ordinance and the pertinent provisions of laws governing eviction, demolition, and relocation activities.

SECTION 17. PENALTIES. – Any person found violating any of the prohibitions provided in this Ordinance shall suffer the penalty of not more than Five Thousand Pesos (P5,000.00), or imprisonment of not more than one (1) year, or both fine and imprisonment at the discretion of the Court.

SECTION 18. FORMS AND SUPPLEMENTAL RULES. - The forms to be used shall be those prescribed under DILG Memorandum Circular No. 2008-143, as amended by DILG Memorandum Circular No. 2009-05, and such other existing and future rules, regulations, or issuances that may be promulgated by the Department of the Interior and Local Government (DILG), which shall be deemed applicable and controlling.

The applicable guidelines and procedures set forth in DILG Memorandum Circular Nos. 2008-143 and 2009-05 shall be followed.

SECTION 19. SEPARABILITY CLAUSE. - In the event that any provision of this Ordinance is administratively declared infirm or judicially declared unconstitutional or invalid, the remaining provisions shall continue to be in full force and effect.

SECTION 20. EFFECTIVITY CLAUSE. - This Ordinance shall take effect immediately after its approval and publication in a newspaper of general circulation within Batangas City.

ENACTED by the Sangguniang Panlungsod this 2nd day of March, 2026.

ATTY. OLIVA D. TELEGATOS
Secretary

ATTESTED:

ATTY. ALYSSA RENEE A. CRUZ
Presiding Officer

APPROVED:

MARIO VITTORIO A. MARIÑO
City Mayor

Date Approved: MAR 12 2026

HON. LORENZO A. GAMBOA JR.
HON. ARMANDO C. LAZARTE
HON. GERARDO A. DELA ROCA
HON. ANDREA F. MACARAIG
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REPUBLIC OF THE PHILIPPINES
BATANGAS CITY

OFFICE OF THE SANGGUNIANG PANLUNGSOD

EXCERPT FROM THE MINUTES OF THE REGULAR SESSION HELD BY THE MEMBERS OF THE SANGGUNIANG PANLUNGSOD OF BATANGAS CITY ON MARCH 2, 2026 AT THE SANGGUNIAN SESSION HALL

PRESENT:

Hon. Alyssa Renee A. Cruz,	Presiding Officer
Hon. Maria Claudette U. Ambida,	Sangguniang Panlungsod Member
Hon. Aileen Grace A. Montalbo,	"
Hon. Arthur G. Blanco,	"
Hon. Andrea Loise F. Macaraig,	"
Hon. Gerardo A. Dela Roca,	"
Hon. Armando C. Lazarte,	"
Hon. Lorenzo A. Gamboa, Jr.,	"
Hon. Ailin Grace O. Dimacuha,	"
Hon. Jose Jonash Luis F. Tolentino,	"
Hon. Isidra "Ched" M. Atienza,	"
Hon. Michael C. Villena,	"
Hon. Macario L. Macalalad,	Liga ng mga Barangay President
Hon. Sherwin C. Tejada,	SK Pederasyon President

Hon. Zester Carlo M. Hernandez, (On Leave) Sangguniang Panlungsod Member

"On motion of SP Member Dela Roca seconded by SP Member Lazarte, the following Resolution was Adopted:

RESOLUTION NO. 25-059 S. 2026

APPROVING ON SECOND AND FINAL READING THE PROPOSED ORDINANCE CREATING THE LOCAL HOUSING BOARD OF BATANGAS CITY, DEFINING ITS CLEARING HOUSE FUNCTIONS PURSUANT TO EXECUTIVE ORDER NO. 708, AND FOR OTHER PURPOSES

RESOLVED, to approve on Second and Final Reading the proposed Ordinance entitled: "An Ordinance Creating the Local Housing Board of Batangas City, Defining its Clearing House Functions Pursuant to Executive Order No. 708, and for Other Purposes".

UNANIMOUSLY APPROVED."

I hereby certify that the foregoing Resolution No. 25-059 S. 2026 was approved by the Sangguniang Panlungsod of Batangas City during its Regular Session held on March 2, 2026.

ATTY. OLIVA D. TELEGATOS
Secretary

ATTESTED:

ATTY. ALYSSA RENEE A. CRUZ
Presiding Officer

Code: QM-SPB-RR-2.35
Effectivity: March 1, 2024
Revision No. 0

Tracking No.001

Republic of the Philippines
Batangas City
Office of the Sangguniang Panlungsod

From the desk of: HON. GERARDO A. DELA ROCA
Email add: *delarocagerrysp25@gmail.com*

COMMITTEE REPORT

DATE: **March 2, 2026**

TO: **THE HONORABLE VICE MAYOR AND PRESIDING OFFICER, ATTY. ALYSSA RENEE A. CRUZ, AND THE HONORABLE SANGGUNIANG PANLUNGSOD MEMBERS**

FROM: **THE COMMITTEE ON HOUSING AND RESETTLEMENT**

SUBJECT: **LETTER FROM THE CITY MAYOR MARIO VITTORIO "MARVEY" MARIÑO REQUESTING FOR THE PASSAGE OF AN ORDINANCE CREATING THE LOCAL HOUSING BOARD OF BATANGAS CITY, DEFINING ITS CLEARING HOUSE FUNCTIONS PURSUANT TO EXECUTIVE ORDER NO. 708, SERIES OF 2008, AND FOR OTHER PURPOSES.**

FACTS/OBSERVATIONS

Referred to the Committee on Housing and Resettlement is the subject request during the regular session held on February 16, 2026.

A committee hearing was called on February 23, 2026 2:30PM and in attendance were the following:

The Chairperson, Councilor Gerardo A. Dela Roca and the committee members; Councilor Armando C. Lazarte, Vice Chairman, Councilor Aileen Grace Dimacuha, Councilor Michael C. Villena, other Sanggunian Member, Councilor Lorenzo A. Gamboa, ABC Pres. Macario L. Macalalad. Also presents are Atty. Delsie Falculan from City Legal, Architect Cardelan B. Hernandez from CPDO, Architect Gerry Palas, Engineer Owen Andal from CEO, Mam Herminia Villena from City Administrator, Engineer Simeon P. Perez, BCPC Chairperson, Mr. Albert Perculeza, Israel Macatangay and Miss Emma Perculeza from BCREBA.

The Local Government Units were guaranteed with the functions of the Presidential Commission for Urban Poor (PCUP), including the Authority to Act as the Clearing House for Eviction and Demolition activities involving underprivileged and homeless citizens. Consonant with this mandate, and in compliance with RA 7279, otherwise known as Urban Development and Housing

Sangguniang Panlungsod
RECEIVED
BY:
DATE/TIME: 3-02-26 8:53 AM

Republic of the Philippines
Batangas City
Office of the Sangguniang Panlungsod

From the desk of: HON. GERARDO A. DELA ROCA
Email add: *delarocagerrysp25@gmail.com*

Act of 1992, Department of Interior and Local Government (DILG) issued memorandum Circular No. 2008-143 as amended by Memorandum Circular No. 2009-143 directing All LGU's to enact ordinances Creating Local Housing Boards to ensure compliance with Housing and Eviction Laws.

Discussions throughout the hearing transpired, suggestions and recommendations from among the participants were being considered by the Legal Personnel, acting as the Lead Resource Person.

RECOMMENDATIONS:

Finding the said request necessary and in accordance with Law, the Committee recommends the following;

1. The Adoption of the Committee Report, and

2. The Approval of the attached ordinance entitled "**AN ORDINANCE CREATING THE LOCAL HOUSING BOARD OF BATANGAS CITY, DEFINING ITS CLEARING HOUSE FUNCTIONS PURSUANT TO EXECUTIVE ORDER NO. 708, SERIES OF 2008, AND FOR OTHER PURPOSES**" for second and final reading.

Republic of the Philippines
Batangas City
Office of the Sangguniang Panlungsod

From the desk of: HON. GERARDO A. DELA ROCA
Email add: *delarocagerrysp25@gmail.com*

COMMITTEE ON HOUSING AND RESETTLEMENT

HON. GERARDO A. DELA ROCA
Chairman

HON. ARMANDO C. LAZARTE
Vice Chairman

HON. ANDREA LOISE F. MACARAIG
Member

HON. AILIN GRACE O. DIMACUHA
Member

HON. MICHAEL C. VILLENA
Member