



Republic of the Philippines
BATANGAS CITY GOVERNMENT
P. Burgos St., Batangas City
Tel. Nos.: 402-2600 TeleFax No: 722 2764
website: www.batangacity.gov.ph
Email Address: batangacitysec_pg@yahoo.com



NOTICE OF AWARD

February 17, 2024

MELISSEL B. ALFORTE

Owner/Proprietor

QUATTRO-AMICI TRAVEL CONSULTANCY SERVICES

Santa Clara, Batangas City

Dear Ms. Alforte:

This is with reference to the *Procurement of Airfare and Full Board Hotel Accommodation for the conduct of Public School District Supervisors 4th National Research Convention as requested by the DepEd, Division of Batangas City* through Negotiated Procurement under Section 53.9 – Small Value Procurement of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (RA 9184).

Relative thereto and as recommended by the Bids and Awards Committee, the subject procurement is awarded to your company in the contract price equivalent to **Two Hundred Twenty Thousand Nine Hundred Sixty Five Pesos (Php220,965.00)**.

Your company shall enter into contract upon receipt hereof.

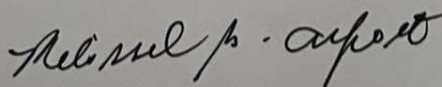
Very truly yours,


HON. BEVERLEY ROSE A. DIMACUHA

City Mayor

Head of Procuring Entity

Conforme:



Date : _____

Currency.

RESOLVED and APPROVED unanimously, at Batangas City, this 13th of February, 2025.

MANOLO M. PERLADA
City Budget Officer
BAC Chairperson

GILDA L. GODOY, EnP
City Planning and Development Coordinator
BAC Vice Chairperson

JOCELYN E. CANTRE
City General Services Officer
BAC Member

ENGR. DWIGHT VIRGILIO C. ARELLANO
City Engineer
BAC Member

ATTY. SONNY JOSE M. RICABLANCA
City Legal Officer
BAC Member

DR. HERMOGENES M. PANGANIBAN
School Division Superintendent
End-user/Implementing Office

Approved:

HON. BEVERLEY ROSE A. DIMACUHA
City Mayor

(18) Niño



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NOTICE TO PROCEED

February 19, 2025

MELISSEL B. ALFORTE

Owner/Proprietor

QUATTRO-AMICI TRAVEL CONSULTANCY SERVICES

Santa Clara, Batangas City

Dear Ms. Alforte:

The attached Contract Agreement having been approved, notice is hereby given to QUATTRO-AMICI TRAVEL CONSULTANCY SERVICES that may commence on the project **"Procurement of Airfare and Full Board Hotel Accommodation for the conduct of Public Schools District Supervisors 4th National Research Convention as requested by DepEd, Division of Batangas City"** (Purchase Order No. 2025-117), within seven (7) days upon receipt of this Notice.

You are responsible for performing the services under the terms and conditions of the Contract in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **Batangas City Government**.

Very truly yours,

HON. BEVERLEY ROSE A. DIMACUHA

City Mayor

Head of Procuring Entity

I acknowledge receipt of this Notice on: _____

Signature over name of representative: _____

Melissel B. Alforte
MELISSEL B. ALFORTE

PURCHASE ORDER

Revision No: 00

BATANGAS CITY GOVERNMENT
LGU

2025-117

Supplier: **QUATTRO-AMICI TRAVEL CONSULTANCY SERVICES**
Address: **Santa Clara, Batangas City**

P.O. No.: **2025-117**
Date: **February 18, 2025**
Mode of Procurement: **Negotiated procurement**
PR No./s: **200-2025-02-000084**
2/7/2025

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **DepEd., Division of Batangas City**
Date of Delivery:

Delivery Term: **scheduled**
Payment Term:

Item No.	Unit	Quantity	Description	Unit Cost	Amount
1	package	1	AIRFARE, HOTEL ACCOMMODATION WITH MEALS No. Of pax : 10 pax Total package cost/ pax/ day: P 22,096.50 /pax x 5 days Inclusion; Roundtrip airfare w/ 20kgs checked in baggage MNL PPS 5J645; PPS-MNL Z2421 5D4N hotel accommodation w/ daily breakfast	P 220,965.00	P 220,965.00
two hundred twenty thousand nine hundred sixty five					P 220,965.00

(Total Amount in Words) **pesos only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: *Melissel P. Alberto*
QUATTRO-AMICI TRAVEL CONSULTANCY SERVICES

(Signature over printed name)

(Date)

Very truly yours,
HON. BEVERLEY ROSE A. DIMACUHA
(Signature)
City Mayor
(Authorized Official)

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)
Approved per Sanggunian Resolution No.: