Revised on May 24, 2004
Standard Form Title : Request for Quotation

Project Reference No. _____
Name of project:
Location of the Project:

Date:
OBR NO: 200-2022-10-011509
10/06/2022

_____

_____

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith.

JOCELYN E. CANTRE
General Services Officer

Note:
1. ALL ENTRIES MUST BE TYPEWRITTEN
2. DELIVERY PERIOD WITHIN _____ CALENDAR DAYS
3. WARRANTY SHALL BE FOR THE PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1)
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS
5. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

QTY.	UNIT	ITEM DESCRIPTION	UNIT PRICE	AMOUNT
		Room Accommodation		
4		Standard Rooms		
2		Superior Rooms		
5		Deluxe Rooms		

Brand and Model : _____
Delivery Period : _____
Warranty : _____
Price Validity : _____

After having carefully read and accepted your General conditions, I/We quote you on the item at price noted above.

_____
Printed Name/Signature