

PURCHASE ORDER
 BATANGAS CITY GOVERNMENT
 LGU

10/14 - 659

Supplier: **QUATTRO-AMICI TRAVEL CONSULTANCY SERVICES**
 P.O. No. **2024-689**
 Date: **August 16, 2024**
 Address: **STA-CLARA, BATANGAS CITY**
 Mode of Procurement: *(Signature)*
 PR No./s **200-2024-08-032743**
 08/09/2024

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: _____
 Date of Delivery: _____
 Delivery Term: *(Signature)*
 Payment Term: _____
City Social Welfare and Development Office

Item No.	Unit	Quantity	Description	Unit Cost	Amount
			FULL-BOARD ACCOMMODATION AND VENUE		370,260.00
			Package Inclusion:		
			* 3-day/2-night full accommodation		
			(Breakfast/ lunch/ dinner and AM/PM Snacks)		
			* 3-days Conference room rental		
			@ PHP 3,630.00 x 34 pax x 3 days		
(Total Amount in Words)				three hundred seventy thousand two hundred sixty pesos only	370,260.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,
HON. BEVERLEY ROSA DIMACUHA
(Signature)
 City Mayor
 (Authorized Official)

Conforme:
QUATTRO-AMICI TRAVEL CONSULTANCY SERVICES
(Signature over printed name)

 (Date)

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: _____
 Certified Correct: _____

Date: _____
 Secretary to the Sanggunian

NOTICE OF AWARD

August 15, 2024

MELISSEL B. ALFORTE
Owner/Proprietor
QUATTRO-AMICI TRAVEL CONSULTANCY SERVICES
Sta. Clara, Batangas City

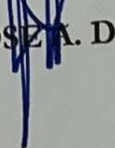

Dear Ms. Alforte:

This is with reference to the *Procurement of Full Board Hotel Accommodation and Venue for the conduct of Yakap Bayan Training in Antipolo City as requested by the City Social Welfare and Development Office, Batangas City* through Negotiated Procurement under Section 53.9 – Small Value Procurement of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (RA 9184).

Relative thereto and as recommended by the Bids and Awards Committee, the subject procurement is awarded to your company in the contract price equivalent to **Three Hundred Seventy Thousand Two Hundred Sixty Pesos (Php370,260.00)**.

Your company shall enter into contract upon receipt hereof.

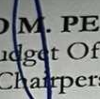
Very truly yours,


HON. BEVERLEY ROSE A. DIMACUHA
City Mayor 
Head of Procuring Entity

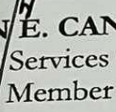
Conforme:

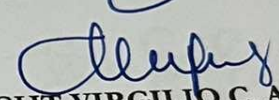
Date : _____

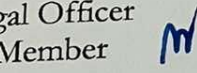
RESOLVED and APPROVED unanimously, at Batangas City, this 14th of August, 2024.

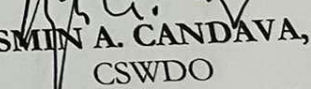

MANOLO M. PERLADA
City Budget Officer
BAC Chairperson


GILDA L. GODOY, EnP
City Planning and Development Coordinator
BAC Vice Chairperson



JOCELYN E. CANTRE
City General Services Officer
BAC Member


ENGR. DWIGHT VIRGILIO C. ARELLANO
City Engineer
BAC Member


ATTY. SONNY JOSE M. RICABLANCA
City Legal Officer
BAC Member


HIYASMIN A. CANDAVA, RSW
CSWDO
End-user/Implementing Office

Approved:


HON. BEVERLEY ROSE A. DIMACUHA
City Mayor



Republic of the Philippines
BATANGAS CITY GOVERNMENT
P. Burgos St., Batangas City
Tel. Nos.: 402-2600 TeleFax No: 722-2764
website: www.batangacity.gov.ph
Email Address: batangacitysec_pg@yahoo.com



NOTICE TO PROCEED

August 19, 2024

MELISSEL B. ALFORTE
Owner/Proprietor
QUATTRO-AMICI TRAVEL CONSULTANCY SERVICES
Sta. Clara, Batangas City

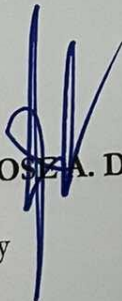
Dear Ms. Alforte:

The attached Contract Agreement having been approved, notice is hereby given to QUATTRO-AMICI TRAVEL CONSULTANCY SERVICES that may commence on the project ***“Procurement of Full Board Hotel Accommodation and Venue for the conduct of Yakap Bayan Training in Antipolo City as requested by the City Social Welfare and Development Office, Batangas City” (Purchase Order No. 2024-689)***, within seven (7) days upon receipt of this Notice.

You are responsible for performing the services under the terms and conditions of the Contract in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **Batangas City Government**.

Very truly yours,


HON. BEVERLEY ROSE A. DIMACUHA
City Mayor
Head of Procuring Entity

I acknowledge receipt of this Notice on: _____

Signature over name of representative: _____