

PURCHASE ORDER

BATANGAS CITY GOVERNMENT
LGU

2024-625

Supplier: QUATTRO -AMICI TRAVEL CONSULTANCY SERVICES

P.O. No.: 2024-625

Date: August 06, 2024

Address: STA. CLARA, BATANGAS CITY

Mode of Procurement: Negotiated Procurement (Small Value procurement)
PR No./s 200-2024-07-011968
07/24/2024

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

CITY ENRO, BATANGAS CITY

Place of Delivery: _____

Delivery Term: as scheduled

Date of Delivery: _____

Payment Term: _____

Item No.	Unit	Quantity	Description	Unit Cost	Amount
			ACCOMMODATION WITH MEALS AND VENUE		237,600.00
			* 3 days training workshop inclusive of Breakfast, lunch and dinner and use of training room		
			@ Php 1,800.00 x 44 pax x 3 days		
two hundred thirty seven thousand six hundred pesos					237,600.00

(Total Amount in Words)

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: Melospel P. Aquilante
QUATTRO-AMICI TRAVEL CONSULTANCY SERVICES

Very truly yours,

HON. BEVERLEY ROSE A. DIMACUHA
City Mayor
(Authorized Official)

(Signature over printed name)

(Date)

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: _____

Certified Correct: _____

Date: _____

Secretary to the Sanggunian



Republic of the Philippines
BATANGAS CITY GOVERNMENT
 P. Burgos St., Batangas City
 Tel. Nos.: 402-2600 TeleFax No. 722-2764
 website: www.batangascity.gov.ph
 Email Address: batangascitysec_pg@yahoo.com



NOTICE OF AWARD

August 05, 2024

MELISSEL B. ALFORTE
 Owner/Proprietor
QUATTRO-AMICI TRAVEL CONSULTANCY SERVICES
 Sta. Clara, Batangas City

Dear Ms. Alforte:

This is with reference to the *Procurement of Full Board Hotel Accommodation and Venue for the conduct of Final Local TWG-Team Validation of the Draft 10-Year Solid Waste Management Plan as requested by the City Environment and Natural Resources Office, Batangas City* through Negotiated Procurement under Section 53.9 – Small Value Procurement of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (RA 9184).

Relative thereto and as recommended by the Bids and Awards Committee, the subject procurement is awarded to your company in the contract price equivalent to **Two Hundred Thirty Seven Thousand Six Hundred Pesos (Php237,600.00)**.

Your company shall enter into contract upon receipt hereof.

Very truly yours,

HON. BEVERLEY ROSE A. DIMACUHA
 City Mayor
 Head of Procuring Entity

Conforme:

Melissel B. Alforte

 MELISSEL B. ALFORTE

Date : _____

... August, 2024.

MANOLO M. PERLADA
City Budget Officer
BAC Chairperson

GILDA D. GODOY, EnP
City Planning and Development Coordinator
BAC Vice Chairperson

JOCELYN E. CANTRE
City General Services Officer
BAC Member

ENGR. DWIGHT VIRGILIO C. ARELLANO
City Engineer
BAC Member

ATTY. SONNY JOSE M. RICABLANCA
City Legal Officer
BAC Member

OLIVER C. GONZALES
City ENRO
End-user/Implementing Office

Approved:

HON. BEVERLEY ROSA A. DIMACUHA
City Mayor

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NOTICE TO PROCEED

August 07, 2024

MELISSEL B. ALFORTE
Owner/Proprietor
QUATTRO-AMICI TRAVEL CONSULTANCY SERVICES
Sta. Clara, Batangas City

Dear Ms. Alforte:

The attached Contract Agreement having been approved, notice is hereby given to QUATTRO-AMICI TRAVEL CONSULTANCY SERVICES that may commence on the project **"Procurement of Full Board Hotel Accommodation and Venue for the conduct of Final Local TWG-Team Validation of the Draft 10-Year Solid Waste Management Plan as requested by the City Environment and Natural Resources Office, Batangas City"** (Purchase Order No. 2024-625), within seven (7) days upon receipt of this Notice.

You are responsible for performing the services under the terms and conditions of the Contract in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **Batangas City Government**.

Very truly yours,

HON. BEVERLEY ROSE A. DIMACUHA
City Mayor
Head of Procuring Entity

I acknowledge receipt of this Notice on:

Signature over name of representative:

Melissel B. Alforte
MELISSEL B. ALFORTE