

2024-465

Supplier: **QUATTRO-AMICI TRAVEL CONSULTANCY SERVICES**

P.O. No.: **2024-465**

Address: **Sta. Clara, Batangas City**

Date: **June 26, 2024**

Mode of Procurement: *Negotiated Procurement (small value procurement)*

PR No./s **200-2024-06-009256**  
**06/10/2024**

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **ENRO, Batangas City**  
Date of Delivery:

Delivery Term: *as scheduled*  
Payment Term:

Item No.	Unit	Quantity	Description	Unit Cost	Amount
	pax	25	<b>ACCOMMODATION, TRANSPORTATION AND OTHER INCIDENTAL EXPENSES</b>	8,013.33	<b>200,333.25</b>
			<i>* Ferry Transfer (Batangas city- Isla Verde, VV)</i>		
			<i>* Habal -habal Transfer ( around Isla Verde)</i>		
			<i>* 3-day/2- night full board hotel accommodation with (2) breakfast:(3) lunch; (2) dinner</i>		
					<b>200,333.</b>

(Total Amount in Words) **two hundred thousand three hundred thirty three pesos and 25/100 only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) one percent for every day of delay shall be imposed.

Conforme: *Micahel P. Alfante*  
**QUATTRO-AMICI TRAVEL CONSULTANCY SERVICES**  
(Signature over printed name)

Very truly yours,

**HON. BEVERLEY ROSE A. DIMAC**  
City Mayor  
(Authorized Official)

(Date)

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)



Republic of the Philippines  
**BATANGAS CITY GOVERNMENT**  
 P. Burgos St., Batangas City  
 Tel. Nos.: 402-2600 TeleFax No: 722-2764  
 website: www.batangascity.gov.ph  
 Email Address: batangascitysec\_pg@yahoo.com



**NOTICE OF AWARD**

June 25, 2024

**MELISSEL B. ALFORTE**  
 Owner/Proprietor  
**QUATTRO-AMICI TRAVEL CONSULTANCY SERVICES**  
 Sta. Clara, Batangas City

Dear Ms. Alforte:

This is with reference to the *Procurement of Full Board Hotel Accommodation, Transportation and Other Incidental Expenses for the conduct of Various Activities of Ka-BRAD at Isla Verde as requested by the City Environment and Natural Resources Office, Batangas City* through Negotiated Procurement under Section 53.9 – Small Value Procurement of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (RA 9184).

Relative thereto and as recommended by the Bids and Awards Committee, the subject procurement is awarded to your company in the contract price equivalent to **Two Hundred Thousand Three Hundred Thirty Three Pesos and 25/100 (Php200,333.25)**.

Your company shall enter into contract upon receipt hereof.

Very truly yours,

**HON. BEVERLEY ROSE A. DIMACUHA**  
 City Mayor  
 Head of Procuring Entity

Conforme:

Melissel B. Alforte  
 MELISSEL B. ALFORTE

...ing the implementation of the

NOTE: THE AMICI TRAVEL CONSULTANCY SERVICES in the grand total amount of TWO HUNDRED THOUSAND THREE HUNDRED THIRTY THREE PESOS AND TWENTY FIVE CENTAVOS (PHP200,333.25), Philippine Currency

RESOLVED and APPROVED unanimously, at Batangas City, this 24th of June, 2024.

**MANOLO M. PERLADA**  
City Budget Officer  
BAC Chairperson

**GILDA L. GODOY, EnP**  
City Planning and Development Coordinator  
BAC Vice Chairperson

**JOCELYN E. CANTRE**  
City General Services Officer  
BAC Member

**ENGR. DWIGHT VIRGILIO C. ARELLANO**  
City Engineer  
BAC Member

**ATTY. SONNY JOSE M. RICABLANCA**  
City Legal Officer  
BAC Member

**OLIVER C. GONZALES**  
City ENRO  
End-user/Implementing Office

Approved:

**HON. BEVERLEY ROSE A. DIMACUHA**  
City Mayor



Republic of the Philippines  
BATANGAS CITY GOVERNMENT  
P. Burgos St., Batangas City  
Tel. Nos.: 402-2600 TeleFax No: 722-2764  
website: www.batangascity.gov.ph  
Email Address: batangascitysec\_pg@yahoo.com



## NOTICE TO PROCEED

June 27, 2024

**MELISSEL B. ALFORTE**  
Owner/Proprietor  
**QUATTRO-AMICI TRAVEL CONSULTANCY SERVICES**  
Sta. Clara, Batangas City


Dear Ms. Alforte:

The attached Contract Agreement having been approved, notice is hereby given to QUATTRO-AMICI TRAVEL CONSULTANCY SERVICES that may commence on the project **"Procurement of Full Board Hotel Accommodation, Transportation and Other Incidental Expenses for the conduct of Various Activities of Ka-BRAD at Isla Verde as requested by the City Environment and Natural Resources Office, Batangas City"** (Purchase Order No. 2024-465), within seven (7) days upon receipt of this Notice.

You are responsible for performing the services under the terms and conditions of the Contract in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **Batangas City Government**.

Very truly yours,

  
**HON. BEVERLEY ROSE A. DIMACUHA**  
City Mayor  
Head of Procuring Entity

I acknowledge receipt of this Notice on:

Signature over name of representative: Melissel B. Alforte  
MELISSEL B. ALFORTE