

CHASE ORDER

BATANGAS CITY GOVERNMENT
 LGU

2024-1241

Supplier: **QUATTRO -AMICI TRAVEL CONSULTANCY SERVICES**

P.O. No.: **2024-1241**

Date: **December 6, 2024**

Mode of Procurement: **Negotiated procurement (small value procurement)**

Address: **STA. CLARA, BATANGAS CITY**

PR No./s **200-2024-11-020510**
11/27/2024

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **City General Services Officer & City ENRO**
on December 11, 2024

Delivery Term: **As Scheduled**
 Payment Term:

Date of Delivery:

Item No.	Unit	Quantity	Description	Unit Cost	Amount
1	package	1	venue, transportation and meals and Snacks No. of pax : 100 pax Total package per pax/day : P 2,000/pax Inclusion: Roundtrip transfer Batangas- Manila Use of Function Hall Full day meal	200,000.00	P 200,000.00
two hundred thousand pesos only					P 200,000.00

(Total Amount in Words)

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: *Melissal B. Aponte*
MELISSA B. APONTE
QUATTRO-AMICI TRAVEL CONSULTANCY SERVICES

Very truly yours,

HON. BEVERLEY ROSE A. DIMACUHA
[Signature]
 City Mayor
 (Authorized Official)

(Signature over printed name)

(Date)

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.:

Date:



Republic of the Philippines
BATANGAS CITY GOVERNMENT
P. Burgos St., Batangas City
Tel. Nos.: 402-2600 Telefax No: 722-2764
website: www.batangascity.gov.ph
Email Address: batangascitysec_pg@yahoo.com



NOTICE OF AWARD

December 05, 2024

MELISSEL B. ALFORTE
Owner/Proprietor
QUATTRO-AMICI TRAVEL CONSULTANCY SERVICES
Sta. Clara, Batangas City


Dear Ms. Alforte:

This is with reference to the *Use of Venue and Supply and Delivery of Meals and Snacks for the conduct of Year-End Evaluation as requested by the Office of the City General Services Officer and City Environment and Natural Resources Office, Batangas City* through Negotiated Procurement under Section 53.9 – Small Value Procurement of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (RA 9184).

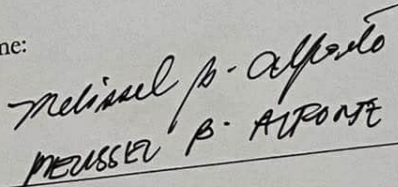
Relative thereto and as recommended by the Bids and Awards Committee, the subject procurement is awarded to your company in the contract price equivalent to **Two Hundred Thousand Pesos (Php200,000.00)**.

Your company shall enter into contract upon receipt hereof.

Very truly yours,

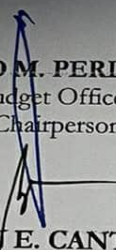

HON. BEVERLEY ROSE A. DIMACUHA
City Mayor
Head of Procuring Entity

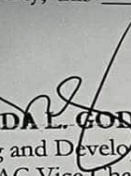
Conforme:

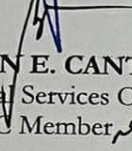

MELISSEL B. ALFORTE


Date : _____

APPROVED unanimously, at Batangas City, this 4th of December,

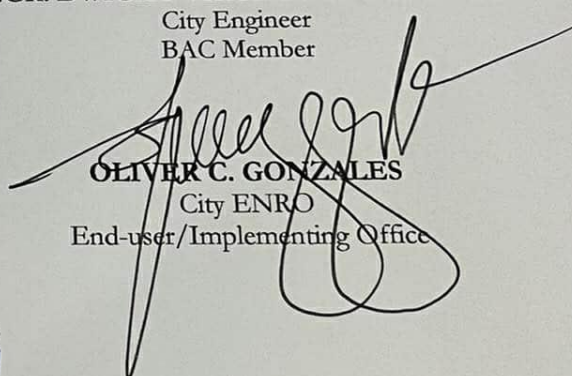

MANOLO M. PERLADA
City Budget Officer
BAC Chairperson


GILDA L. GODOY, EnP
City Planning and Development Coordinator
BAC Vice Chairperson


JOCELYN E. CANTRE
City General Services Officer
BAC Member


ENGR. DWIGHT VIRGILIO C. ARELLANO
City Engineer
BAC Member

ATTY. SONNY JOSE M. RICABLANCA
City Legal Officer
BAC Member


OLIVER C. GONZALES
City ENRO
End-user/Implementing Office

Approved:


HON. BEVERLEY ROSE A. DIMACUHA
City Mayor



Republic of the Philippines
BATANGAS CITY GOVERNMENT
 P. Burgos St., Batangas City
 Tel. Nos.: 402-2600 Telefax No: 722-2764
 website: www.batangascity.gov.ph
 Email Address: batangascitysec_pg@yahoo.com



NOTICE TO PROCEED

December 09, 2024

MELISSEL B. ALFORTE
 Owner/Proprietor
QUATTRO-AMICI TRAVEL CONSULTANCY SERVICES
 Sta. Clara, Batangas City


Dear Ms. Alforte:

The attached Contract Agreement having been approved, notice is hereby given to QUATTRO-AMICI TRAVEL CONSULTANCY SERVICES that may commence on the project *"Use of Venue and Supply and Delivery of Meals and Snacks for the conduct of Year-End Evaluation as requested by the Office of the City General Services Officer and City Environment and Natural Resources Office, Batangas City"* (Purchase Order No. 2024-1241), within seven (7) days upon receipt of this Notice.

You are responsible for performing the services under the terms and conditions of the Contract in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **Batangas City Government**.

Very truly yours,


HON. BEVERLEY ROSE A. DIMACUHA
 City Mayor
 Head of Procuring Entity

I acknowledge receipt of this Notice on:

Signature over name of representative: Melissel B. Alforte
MELISSEL B. ALFORTE