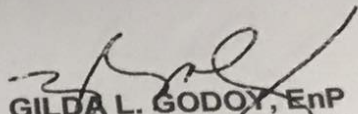
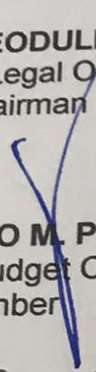
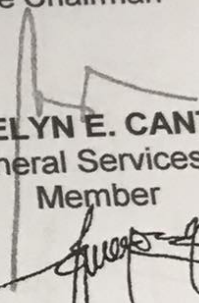


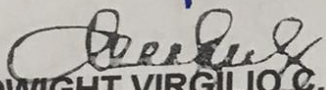
RESOLVED and APPROVED unanimously, at Batangas City, this 13th of November, 2023.

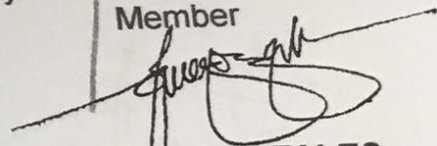
ATTY. TEODULFO A. DEGUITO
City Legal Officer
Chairman


GILDA L. GODOY, EnP
City Planning & Dev't. Coordinator
Vice Chairman



MANOLO M. PERLADA
City Budget Officer
Member


JOCELYN E. CANTRE
City General Services Officer
Member


ENGR. DWIGHT VIRGILIO C. ARELLANO
City Engineer
Member


OLIVER C. GONZALES
City ENRO
End-user/Implementing Office

Approved:


HON. BEVERLEY ROSE A. DIMACUHA
City Mayor



Republic of the Philippines
BATANGAS CITY GOVERNMENT
P. Burgos St., Batangas City
Tel. Nos.: 402-2600 TeleFax No: 722-2764
website:www.batangascity.gov.ph
Email Address:batangascitysec_pg@yahoo.com

NOTICE TO PROCEED

November 16, 2023

MELISSEL B. ALFORTE
Owner/Proprietor
QUATTRO-AMICI TRAVEL CONSULTANCY SERVICES
Sta. Clara, Batangas City


Dear Ms. Alforte:

The attached Contract Agreement having been approved, notice is hereby given to QUATTRO-AMICI TRAVEL CONSULTANCY SERVICES that may commence on the project **"Procurement of Full Board Meals, Venue and Other Incidental Expenses for the conduct of Ka-BRAD Year End Evaluation and Planning Workshop for 2024 Activities as requested by City Environment and Natural Resources Office, Batangas City"** (Purchase Order No. 2023-983), within seven (7) days upon receipt of this Notice.

You are responsible for performing the services under the terms and conditions of the Contract in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **Batangas City Government**.

Very truly yours,


HON. BEVERLEY ROSA A. DIMACUHA
City Mayor
Head of Procuring Entity

I acknowledge receipt of this Notice on:

Signature over name of representative: Melissel B. Alforte
Melissel B. Alforte

... with the eligibility requirements as per ITB Clause of the
We understand that...

NOTICE OF AWARD

November 14, 2023

MELISSEL B. ALFORTE
Owner/Proprietor
QUATTRO-AMICI TRAVEL CONSULTANCY SERVICES
Sta. Clara, Batangas City

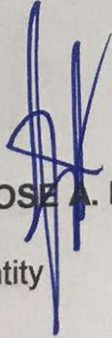
Dear Ms. Alforte:

This is with reference to the **Procurement of Accommodation with Full Board Meals, Venue and Other Incidental Expenses for the conduct of Ka-BRAD Year-end Evaluation and Planning Workshop for 2024 Activities as requested by the City Environment and Natural Resources Office, Batangas City** through Negotiated Procurement under Section 53.9 – Small Value Procurement of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (RA 9184).

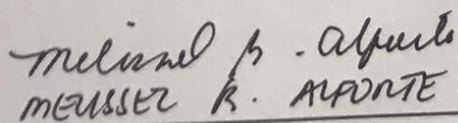
Relative thereto and as recommended by the Bids and Awards Committee, the subject procurement is awarded to your company in the contract price equivalent to **Seven Hundred Sixty One Thousand Six Hundred Pesos (Php761,600.00)**.

Your company shall enter into contract upon receipt hereof.

Very truly yours,


HON. BEVERLEY ROSE A. DIMACUHA
City Mayor
Head of Procuring Entity

Conforme:


MELISSEL B. ALFORTE

Date : _____

PURCHASE ORDER

BATANGAS CITY GOVERNMENT
LGU

2023-983

Supplier: QUATTRO-AMICI TRAVEL CONSULTANCY SERVICES
Address: Sta. Clara Batangas City

P.O. No.: 2023-983
Date: November 15, 2023
Mode of Procurement: (Negotiated Procurement / Small Value Procurement)
PR No./s 200-2023-10-016256
10/31/2023

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: ENRO, Batangas City
Date of Delivery: _____

Delivery Term: As Scheduled
Payment Term: _____

Item No.	Unit	Quantity	Description	Unit Cost	Amount
			Accommodation	₱	₱
			@ 15 executive rooms x 2 nights		68,000.00
			@ 21 double deluxe rooms x 2 nights		243,600.00
			Venue		
			Function Hall which includes sounds, projector with free flowing coffee and tea		75,000.00
			Full Board Meals		
			@ Php 2,500 x 50pax x 3 days		375,000.00
seven hundred sixty one thousand six hundred pesos					₱ 761,600.00

(Total Amount in Words)

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: Melvin A. Alfaro
Melissa B. Alfaro
QUATTRO-AMICI TRAVEL CONSULTANCY SERVICES

(Signature over printed name)

(Date)

Very truly yours,
HON. BEVERLEY ROSE A. DIMACUHA

City Mayor
(Authorized Official)

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)

Approved per Sanggunian Resolution No.: _____
Certified Correct: _____ Date: _____
Secretary to the Sanggunian lina

Clause of the... requirements...