

PURCHASE ORDER

BATANGAS CITY GOVERNMENT
LGU

2023-765

Supplier: QUATTRO-AMICI TRAVEL CONSULTANCY SERVICES
Address: Sta. Clara Batangas City

P.O. No.: 2023-765
Date: September 14, 2023
Mode of Procurement: Negotiated Procurement (small value procurement)
PR No./s 200-2023-08-013021
08/31/2023

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: City Enro, Batangas City
Date of Delivery: _____

Delivery Term: as scheduled
Payment Term: _____

Item No.	Unit	Quantity	Description	Unit Cost	Amount
			Accommodation	₱	₱ 239,400.00
			* 21 Units-twin room @ Php 3,800 x 3 nights		
			Meals		114,800.00
			* Am/ pm Snacks @Php 700.00 x 41 pax x 4 days		
			* Managed buffet lunch and dinner @ Php 1,600.00 x 41 pax x 4 days		262,400.00
(Total Amount in Words) six hundred sixteen thousand six hundred pesos only					₱ 616,600.00

In case of failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: Melinda B. Alfaro
Melinda B. Alfaro
QUATTRO-AMICI TRAVEL CONSULTANCY SERVICES
(Signature over printed name)

(Date)

Very truly yours,
HON. BEVERLEY ROSE A. DIMACUHA
City Mayor
(Authorized Official)

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)
Approved per Sanggunian Resolution No.: _____

Certified Correct: _____



Republic of the Philippines
BATANGAS CITY GOVERNMENT
P. Burgos St., Batangas City
Tel. Nos.: 402-2600 TeleFax No: 722-2764
website: www.batangacity.gov.ph
Email Address: batangacitysec_pg@yahoo.com

NOTICE OF AWARD

September 13, 2023

MELISSEL B. ALFORTE
Owner/Proprietor
QUATTRO-AMICI TRAVEL CONSULTANCY SERVICES
Sta. Clara, Batangas City

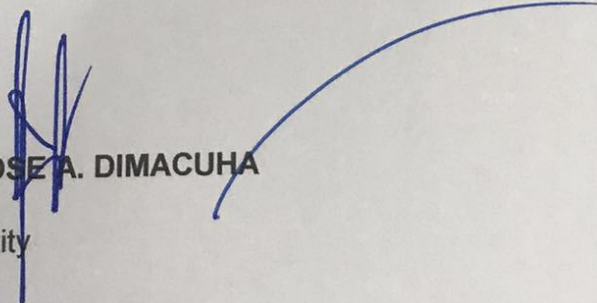
Dear Ms. Alforte:

This is with reference to the **Procurement of Accommodation with Meals for the conduct of Batangas City 10th Year SWMP General Revision Activity at Tagaytay City, Cavite as requested by the City Environment and Natural Resources Office, Batangas City** through Negotiated Procurement under Section 53.9 – Small Value Procurement of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (RA 9184).

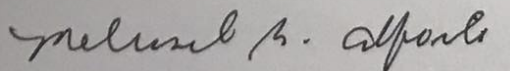
Relative thereto and as recommended by the Bids and Awards Committee, the subject procurement is awarded to your company in the contract price equivalent to **Six Hundred Sixteen Thousand Six Hundred Pesos (Php616,600.00)**.

Your company shall enter into contract upon receipt hereof.

Very truly yours,

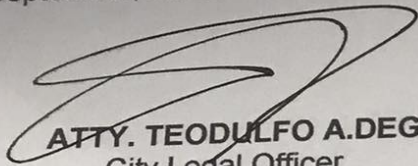

HON. BEVERLEY ROSE A. DIMACUHA
City Mayor *rd*
Head of Procuring Entity

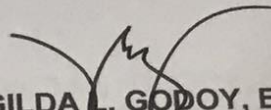
Conforme:

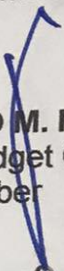

MELISSEL B. ALFORTE

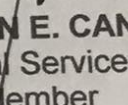
Date : _____

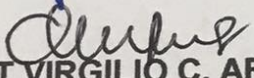
RESOLVED and APPROVED unanimously, at Batangas City, this 12 of September, 2023.

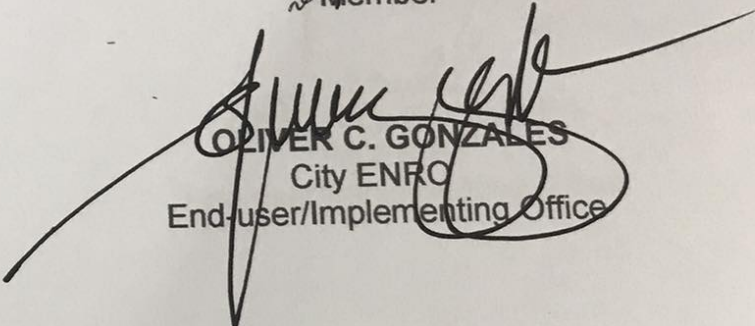

ATTY. TEODULFO A. DEGUITO
City Legal Officer
Chairman


GILDA L. GODOY, EnP
City Planning & Dev't. Coordinator
Vice Chairman



MANOLO M. PERLADA
City Budget Officer
Member


JOCELYN E. CANTRE
City General Services Officer
Member


ENGR. DWIGHT VIRGILIO C. ARELLANO
City Engineer
Member


OLIVER C. GONZALES
City ENRO
End-user/Implementing Office

Approved:


HON. BEVERLEY ROSE A. DIMACUHA
City Mayor



Republic of the Philippines
BATANGAS CITY GOVERNMENT
P. Burgos St., Batangas City
Tel. Nos.: 402-2600 TeleFax No: 722-2764
website:www.batangacity.gov.ph
Email Address:batangacitysec_pg@yahoo.com

NOTICE TO PROCEED

September 15, 2023

MELISSEL B. ALFORTE
Owner/Proprietor
QUATTRO-AMICI TRAVEL CONSULTANCY SERVICES
Sta. Clara, Batangas City

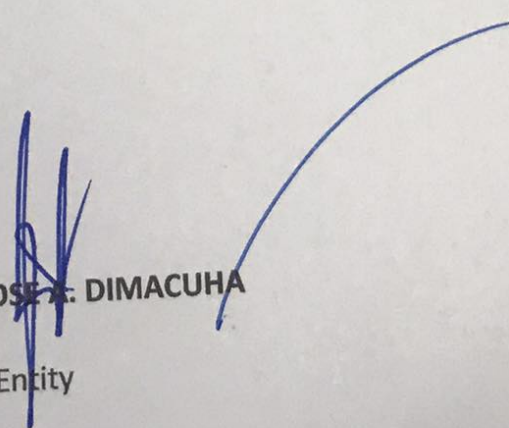
Dear Ms. Alforte:

The attached Contract Agreement having been approved, notice is hereby given to QUATTRO-AMICI TRAVEL CONSULTANCY SERVICES that may commence on the project **"Procurement of Accommodation with Meals for the conduct of Batangas City 10th Year SWMP General Revision Activity at Tagaytay, Cavite as requested by the City Environment and Natural Resources Office, Batangas City" (Purchase Order No. 2023-765)**, within seven (7) days upon receipt of this Notice.

You are responsible for performing the services under the terms and conditions of the Contract in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **Batangas City Government**.

Very truly yours,


HON. BEVERLEY ROSE A. DIMACUHA
City Mayor
Head of Procuring Entity

I acknowledge receipt of this Notice on:

Melissal B. Alforte
k ALFORTE