

# PURCHASE ORDER

BATANGAS CITY GOVERNMENT  
LGU

2023-52

Supplier: PHILIPPINE DUPLICATORS, INC.

P.O. No.: 2023-52

Address: CCC Bldg. Km 14 West Service Road, Wdison Ave., Merville, Paranaque City / Palloca West, Batangas City

Date: February 8, 2023

Mode of Procurement: Direct Contracting

PR No./s 200-2023-01-000916/1-31-2023

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: CITY ENGINEER'S OFFICE

Delivery Term: within 15 working days

Date of Delivery: \_\_\_\_\_

Payment Term: \_\_\_\_\_

Item No.	Unit	Quantity	Description	Unit Cost	Amount
	cart	5	Ink CPI 10 Black	₱ 1,080.24	₱ 5,401.20
	cart	10	Toner MP2501L Black	2,710.40	27,104.00

(Total Amount in Words) **Thirty Two Thousand Five Hundred Five Pesos & 20/100** **TOTAL: ₱ 32,505.20**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: JOY P. ESPINORA  
**PHILIPPINE DUPLICATORS, INC.**  
(Signature over printed name)  
  
\_\_\_\_\_  
(Date)

Very truly yours,  
**HON. BEVERLEY ROSE A. BIMALCUHA**  
(Authorized Official)  
*[Signature]*

(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)  
Approved per Sanggunian Resolution No.: \_\_\_\_\_