

PURCHASE ORDER

BATANGAS CITY GOVERNMENT
LGU

Supplier: PHILIPPINE DUPLICATORS, INC.
Address: CCC Bldg. Km 14 West Service Road, Wdison Ave., Merville, Paranaque City/Pallocan West, Batangas City

P.O. No.: 2023-40
Date: February 3, 2023
Mode of Procurement: Direct Contracting
PR No./s 200-2023-01-000175/1-10-2023

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: CITY PLANNING & DEVELOPMENT OFFICE
Date of Delivery: _____

Delivery Term: in 15 working days
Payment Term: _____


Item No.	Unit	Quantity	Description	Unit Cost	Amount
	pcs.	5	Toner Black for M2701	P 3,700.00	P 18,500.00

(Total Amount in Words) **Eighteen Thousand Five Hundred Pesos** TOTAL: P 18,500.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: JOSIE A. ESPINOSA
PHILIPPINE DUPLICATORS, INC.
(Signature over printed name)

(Date)

Very truly yours,
HON. BEVERLEY ROSE A. DIMACUHA
(Authorized City Mayor)


(In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.)
Approved per Sanggunian Resolution No.: _____