

REQUIREMENTS FOR SPECIAL PERMITS

1. LOCAL EMPLOYMENT

- Secure Mayor's Clearance - Php 50.00
- Secure Police Clearance/NBI Clearance

2. FIREARMS CLEARANCE

- Secure Police Clearance - Php 30.00
- Secure Mayor's Clearance - Php 300.00

3. SERVICE CREW

- Secure Police Clearance - Php 50.00
- Secure Occupational Tax Clearance - Php 150.00

4. DELIVERY TRUCKS

- Present receipt upon payment of Php 605.00 at the Office of the City Treasurer
- Present the sticker from the TDRO (City Transport Development and Regulatory

5. STREAMERS

- Secure application form from the City Planning & Development Office/Zoning Division
- Pay the corresponding Streamer Fee (based on the size of the streamer) at the Office of the City Treasurer

6. MOTORCADES/PARADES/RALLIES

- Pay the route fee of Php 500.00 and another Php 500.00 if police assistance is required.

7. BUSINESS PERMIT TO SECURE PASSPORT/VISA

- DTI
- Statement of accounts sealed by BIR
- Financial Statement

8. FUNERAL CORTEGE

- Payment of Funeral Fee at the City Treasurer's Office
- Presentation of death certificate from the Civil Registrar's Office
- Provide the date/place of internment and route.